

Date: December 6, 2022

Attendance: Tracy Marchand, Denise Jarvis, Max Bjork, Maria Pryde, Shannon MacDonald, Carine Abi-Daoud, Emily Thompson

Regrets: n/a

Minutes:

Call to Order – 6:00 pm

Approval of Agenda - Shannon

Approval of Minutes – / Max

1. Welcome and Introductions – Welcome to new and existing members. Members had a chance to introduce themselves and report one thing they were most looking forward to in being part of this committee.
2. Review of SAC Agreement/By-Laws and clarification of questions
3. SAC email address and website Info – This exists on the school website. The Chair will manage the SAC email address and publicize its existence. The chair can elicit feedback from parents using this platform
4. Chair/Secretary vacancies – Explanation of role. Maria Pryde volunteered to become Chair – no objections and Shannon volunteered to become Secretary – no objections.
5. Ideas for Recruitment – Community Members: It was noted we need three community members and invitations have gone out to a few people. Committee circulated ideas
6. Staffing/Enrollment Updates: Enrollment currently sits at 418 (45 PP included). We have 18 classrooms, 5 of which are English. Most of our classes are at soft cap or below, with exception of MacDonald(26), Carroll(22), Watson(21) and Crawley(21). Several newcomers families have recently registered. We do have some staffing changes coming up as noted in our most recent newsletter. Our Admin Assistant, Michelle LeBouthillier, will be leaving us after the break, and Jessica Sheldon, will be

returning. Also returning is Christine McKeough, to the LC. Debbie Ratchford (Resource) will be going on deferred in February. We have a new caretaker – Marsha Goris (day) and evening is Jason Hart. Staff available to us to support: ANS Support Worker, School's Plus (Steve McCracken), School Social Work, Guidance, Math Coach, Daphne Lake.

7. SAC Budget, Healthy Schools Grant (\$5000 plus \$1 per student) and Student Support Grant – Money needs to be spent by June, 2023.

3 Spending Categories (SAC)

- (a) Support the school improvement plan by providing resources to support Math and Literacy Instruction
- (b) Supporting policy development and implementation (supporting and promoting new policies)
- (c) Covering operational expenses (up to 20% may be used as operational to encourage and support member participation)

Student Support and Healthy School Grants – The province has provided us with two school grants (\$5000 plus \$1 per student).

- (a) Student Support Grant (money to be spent by June, 2023): This is to cover activities or events that a school would normally fundraise for and that has a direct benefit to students (class trips, participation in student competitions, uniforms for sports' teams, guest speakers, school events)
 - (b) Healthy Schools: To support student well-being and academic achievement. Includes increasing fitness and physical activity, reducing sedentary behaviour, outdoor learning opportunities, encouraging student connectedness to school, cultural exploration and experiences
8. Fundraising with purpose: Given the financial pressures on families during the current climate, fundraising will be limited. All fundraising efforts at any time will be for a specific purpose – ie. Bingo was for a refresh of books for classroom.
 9. Student Success Planning (school goals): This is a standing item on the SAC agenda. It is important members are aware of school goals and what is being worked on in terms of school improvement. Data is collected and shared with SAC as the year

progresses. At the end of the year SAC prepares a report to submit, which includes work we engaged in and how we utilized the SAC budget. All schools have to have a literacy, math and well-being goal. Goals can change over time, based on data results, and the process has now moved towards short cycle planning. School goals are as follows:

- (a) Students will demonstrate improvement in reading with a focus on comprehension
- (b) Students will demonstrate improvement in Mathematics (in younger grades, usually a focus on number sense, upper grades it is usually computational fluency, mental math, problem solving)
- (c) We will demonstrate an improvement in student well-being at our school (new one added last year)

Each one of these have specific strategies that go with them. New this year is the idea of short cycle planning. In years past we would choose our goals based on external and internal data sources and keep the same goals for 4 or 5 years (review process). Here the idea is that the goals are fluid. We plan targeted instruction to meet them, collect evidence and change them as often as required (3 to 6 week interval – always reflecting on progress).

10. P-2 Reading Priority Initiative: 2nd full year - jumped onboard to a pilot project aimed at closing the reading gaps in P-2. Now, the focus is P-3. Goal: All students meeting grade level benchmarks by end of grade 2. This involves forming collaborative teams, targeted PD, analyzing the frequent collection to data and co planning interventions to target the gaps. December (2022) data is as follows:

Primary: 85% Meeting

One: 75% Meeting

Two: 51% Meeting with 25% approaching (76%)

The biggest gap exists with the grade twos. Students who continue to struggle are referred for more intense support and further consultation is required to support their learning needs. The most important thing is that they identified early with supports in place

11. Photography Contract – This year photography contract went to Adams Photography. The school will usually seek 3 package submissions in the Spring and SAC will review and vote on one for next September.
12. Lunch Monitor Recruitment: JWM is still in need of lunch monitors. Mrs. Jarvis and Ms. Marchand are lunch monitoring daily in classrooms. Teachers often fill in when any of the other lunch monitors are absent, which is frequent. EPA's are often supporting lunch monitoring as well.
13. Absenteeism & Sub Shortage: We are no exception to the illness train. There have been a number of days where we have been over the 10% mark for reporting to Public Health. Subs are very difficult to find. We often have to pull from Specialists, hire non licensed subs or don't always find someone qualified for French Immersion.
14. Holiday Concert: There will be two of them. Matinee – 1:00 pm. No need for tickets. Evening – 6:30 (kids here at 6:00). 2 tickets per family. Gym capacity with seats is 617. We have just over 300 families. Only sending tickets a few days before so they don't get lost.
15. Spirit Week – planning some fun activities for students the last week of school – stay tuned. Santa might be making an appearance on the 19th.
16. Outdoor Classroom – new path laid today.
17. Steve Gallagher, acting Regional Education Director, will be visiting our school on December 14 to talk about how our students are doing and things that make us unique.
18. Fleming Site: Uniqueness about a second site – Caretaker hours, bell, and interruptions to learning. May need your support in furthering efforts to problem solve some solutions.
19. Meeting Dates

Adjournment;

Next Meeting Date: January 16, 2023