



School Advisory Council

Minutes

Thursday, Sept 13th, 2018

Attendees: Emily Quigley (Principal), Ian MacRae (Vice-Principal / Staff Rep), Dave Moorhouse (Chair/ Parent Rep), Alix Robinson (Parent Rep), Mary Beth Ross (Community Rep), Brian Psooy (Parent Rep), Ashley Matthews-Duffett (Community Rep)

1. Call to Order

The meeting was called to order at 5:36 pm

2. Review of Minutes from June 7th and 12th, 2018 Meetings

Brian accepted minutes - Seconded by Alix

3. Business arising from June 7th and 12th, 2018 Meetings

- **Fencing along Purcell's Cove Road:** Emily has received confirmation from Craig Cole (HRCE Operations) that Eastern Fence has scheduled construction for October, 2018.
- **Statement of Concerns Around Increased Enrollment:** It was agreed upon to accept the statement outlining the position of the JWM/FT SAC as composed and drafted by Dave. The statement is to be posted on the school web page and sent to the HRCE. Emily is to send copies to her supervisors.
- Further discussion was held around letters written to HRCE by concerned parents and responses to the letters and inquiries made by Emily. The discussions concerned possible solutions to the problem of high enrollment at our school and the need for more information from the HRCE concerning their long-term plan. HRCE's estimated enrollment numbers for upcoming years were also reviewed and discussed.

4. Principal's Report:

- Optimism for the new school year was expressed, and reports were given about new staff members, emergency planning, phones in each classroom, and the kind message of pink day.
- School climate and communication plans will be shared on Curriculum night.
- **SSP Report (year 2)** There was discussion about the literacy and math goals (below) and an assessment tool being developed to track progress.
 - **Literacy Goal:** To improve student achievement in writing in the areas of organization, and conventions

- **Math Goal:** To improve our student's achievement in number sense with an emphasis on partitioning and representing numbers in a variety of ways

5. **New Business:**

- **SAC Composition:** Ian MacRae has agreed to fill the vacant SAC position created by the departure of Jennifer Cholock-Whitty (Vice Principle / Staff Rep). Emily will see if there is a staff member able to join the SAC following the departure of Lynne MacKinnon (Staff Rep). Both Mary Beth has expressed she will not be reoffering for her role on the SAC, which will leave two community member positions vacant. The two-year Parent Representative position held by Brian ends this October. He has expressed interest in offering for a second term on the SAC.
- **SAC Plan for 2018/2019:** The released statement from the HRCE regarding the role and supports for SAC's was discussed. Emily will engage the HRCE to find out if any workshops are being planned. Three key action items were identified, related to obtaining information necessary to put forward potential solutions to high enrollment in the future.
 - **Boundary Reviews:** Dave will engage the HRCE to discuss issues related to the process of boundary reviews.
 - **Grade Allocation:** Mary Beth will be looking into potential solutions which involve changing grade allocations within our family of schools.
 - **Program Changes:** Brian will find out about the potential impact, benefits and/or obstacles to implementing program changes within our family of schools, including establishing new French Immersion programs.

6. **Date for the next meeting:**

The next two meetings are scheduled for October 11th and November 8th. No SAC meeting will be planned for December, due to the number of additional commitments approaching the holiday season. It has been agreed that SAC meetings will generally occur on Thursdays from 6:00 pm to 7:00 pm, in order to coincide with HAS meetings.

7. **Adjournment:**

The meeting was adjourned at 6:37 pm