



School Advisory Council

Minutes

Meeting of February 8th, 2018

Attendees: Emily Quigley (Principal), Dave Moorhouse (Co-Chair/ Parent Rep), Alix Robinson (Parent Rep), Lynne MacKinnon (Teacher Rep), Ashley Matthews (Community Rep)

Regrets: Mary Beth Ross (Community Rep), Brian Psooy (Parent Rep)

1. Call to Order

- Meeting called to order at 6:06 pm

2. Approval of Minutes

- Motion: to approve the minutes of the meeting of November 9th, 2017 as circulated
 - Moved by Jennifer, Seconded by Lynne

3. Business Arising from Minutes:

- Fencing Along Purcell's Cove Road
 - Letter from Dave and Brian has been sent to Ron Heiman .
 - A contractor is needed to do a "grounds locate" to ensure that there are no water or electrical lines. Emily has put forth a request for this.
 - Once received, Emily will present the quotes to the board and we will proceed with fence project.
 - Emily will contact Shawn Cleary (HRM) regarding possible funding for the fence.
- Bylaws and Letter of Agreement Amendments
 - Dave will sign and Emily will send to HRSB
- Website
 - Emily reported that website is up to date and parents are encouraged to utilize website- order forms, important school events and dates are regularly updated and posted.
 - Emily will ask Garlanda to identify top 5 questions frequently asked Facebook questions. The questions and responses will be posted on our school website.

4. Principal's Report: Emily Quigley

- December: Holiday concert was a success. We appreciated that teachers were willing to participate. It is not requirement. It was complicated having the concerts back to back. Next year we will make sure we have different entrances for parents and their

children. The parking worked out. There were a lot of logistics to think about. Set up was the biggest challenge

- Fine Arts event was also well attended
- Literacy week- success
- African Dance Workshops are beginning- whole school dance of Feb 27
- Registration month- busy
- Winter walk week-walking school bus March 2
- **School Success Plan Update:**

Emily reviewed the literacy goal and strategies at our last meeting : Literacy Goal: To improve student achievement in writing in the areas of ideas, organization, language use and conventions.

The last month we have been focusing on Math: To improve our student's achievement in number sense with an emphasis on partitioning and representing numbers in a variety of ways

Instructional Strategy: Teachers will use a balanced approach (open exploration, guided lessons and explicit instructional models) to teaching number sense, emphasizing on constructivist model and productive student "talk time" and sharing.

Assessment Strategy: Teachers will use a balanced approach to classroom assessment (conversations, observations and products) to assess students' number sense development using the information to make instructional decisions and to provide timely feedback.

Collaborative Teams: In collaborative teams teachers will use the number sense progression map and student work samples to plan Culturally Responsive Lessons to whole class, small group and individual.

5. New Business

- SAC Secretary:
 - Role of secretary will rotate each month.
- Sub Shortage:
 - The sub shortage continues. There have been numerous efforts made to date by HR to address the sub shortage including but not limited to: attending multiple job fairs, conducting multiple interviews, offering contracts for next year, a request for early certification for student teachers (which was denied by teacher certification). Unfortunately there is not a large pool of available certified teachers available at this time. At times we have had to pull from resource and specialist.
- Concerns regarding over-crowding at both sites:
 - Emily discussed boundary review process- Our Superintendent, Elwin LeRoux must recommend review to governing board and identify specific reasons and/or circumstances.
 - 3.2.1 Changes in enrollment;
 - 3.2.2 To enhance program or learning opportunities for students;
 - 3.2.3 To optimize the use of school facilities across the school board;
 - 3.2.4 Grade reconfiguration of schools;
 - 3.2.5 The permanent closure of a school(s);
 - 3.2.6 New school construction;
 - 3.2.7 Addition and alteration to a school (significant renovation);

-3.2.8 Other extraordinary or unusual circumstances as identified by the Superintendent.

-4.0 Approval for a Boundary Review

-4.1 The Governing Board approves a boundary review and decides which schools are included.

- Emily has communicated to her supervisor the difficulties with overcrowding and sent a letter of concern from a parent.

6. Adjournment

- Meeting adjourned at 7:00 pm
- Next meeting March 1st, 2018 at 6pm.